

UNDERGRADUATE STUDIES (Bachelors)

3-year programmes

CITY College, University of York Europe Campus welcomes all applicants.

Through all our recruitment and admissions activities, we are committed to ensuring that no prospective or existing student is treated less favourably on the grounds of age, race, nationality, ethnic origin, faith, disability, HIV status, sexual orientation, gender, marital or parental status, political belief or social or economic class.

ADMISSION REQUIREMENTS

Secondary Education Diplomas

Candidates for Undergraduate studies should be holders of:

- a **High School Leaving Certificate** with good performance **and the High School Diploma** *or*
- the **International Baccalaureate (IB) Diploma** *or* at least six **IB Subject Certificates (including at least three at the higher level) with a minimum** total of 30 points, *or* **A Levels** obtained locally.

Good knowledge of English

Undergraduate applicants must have very good knowledge of the English language certified by:

- International English Language Testing System (IELTS Academic) with overall score of 6.0 or above, with at least 5.5 in each component.
- Pearson – PTE Academic with overall score 55 or above, with no less than 51 in each component.
- Cambridge Certificate in Advanced English (CAE) with overall score of 169 or above, with no less than 162 in each component.
- Cambridge Certificate of Proficiency in English (CPE) with an overall score of 169 or above, with no less than 162 in each component.
- Test of English as a Foreign Language (TOEFL) internet-based test (iBT) and special home edition, with overall score 79 or above, with a minimum of 17 in Listening, 18 in Reading, 20 in Speaking and 17 in Writing.
- Michigan State University – Certificate of English Language Proficiency (MSU – CELP): CEFR C2
- GCSE English Language with minimum Grade C / Grade 4.
- iGCSE English Language with minimum Grade C.
- Trinity ISE Level 3 with Pass in all components.
- Duolingo with overall score 100, minimum 90 in all other components.
- Examination for the Certificate of Proficiency in English (ECPE).
- Michigan English Language Assessment Battery (MELAB): overall score 91 and above with a minimum of 81 in writing, listening and GCVR and a minimum of 3- in speaking (accepted until July 2020).
- Michigan English Test (MET): overall score 230 and above with a minimum of 53 in each component.



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The above qualifications should normally have been acquired **within the last three (3) years**, taking into consideration the starting date of your course at CITY College.

For the full list of approved English language qualifications please visit:

<https://york.citycollege.eu/regulations-policies>

It may be possible to consider other English language qualifications. Please contact the Admissions Office at: admissions@york.citycollege.eu for further advice.

Candidates who have completed their high school studies through the medium of the English Language are not required to hold an English language qualification (a document of proof should be submitted e.g. a transcript or letter from the institution).

APPLICATION REQUIREMENTS

Applicants are requested to submit the following:

An application form

You can download and print an application form from our website at: www.york.citycollege.eu or you can request a copy from the Admissions Office or the Representative Office in your country. Applications completed in your own handwriting, should be scanned, and attached to your email along with the required documents described below.

Please note that your application and the required documents should be sent by email to the Admissions Office (admissions@york.citycollege.eu). You may be required to send/submit the hard copies of your documents.

Alternatively, you may submit your application and the supporting documents through the Recruitment Office.

Photograph

You should send/submit through email an identity-card size coloured photograph.

Certified Copy of High-School Leaving Certificate and detailed academic records (transcripts of performance) from the last three years

You should submit a certified copy of your Secondary Education Leaving Certificate. Candidates who have not graduated from high school at the time of the submission of their application form may submit interim available transcripts. If your previous institution provides a high-school leaving certificate and transcripts in a language other than English, we require that you email certified photocopies of the



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originals, as well as copies translated in English, which must be provided by the institution itself or a certified translator/translating service.

Certified Photocopy of the English Language qualification(s)

You should email a certified copy of any English Language Certificate you hold. Candidates who have not acquired an English language qualification at the time of the submission of their application form are required to submit it by the commencement of the course. Depending on the English Language test provider, if the test reference number is provided, we can verify the qualification online, otherwise a certified copy is required.

Copy of your passport (or ID)

You should email a copy of your passport (or Identity Card) where your name and other relevant personal information appear in the Latin / English alphabet.

Registration fee

The registration fee is a one-time fee paid by all applicants. The registration fee is refundable in the event that the candidate's application is rejected by CITY College or, in the case of international students, if the candidate's application for a student visa is rejected by the relevant immigration authorities. When the application form and the associated documentation are emailed, a copy of the bank receipt for the payment of the registration fee must be included. Payment details are provided in the tuition fees list.

IMPORTANT NOTE: Due to the variation in standards of **secondary, higher secondary and undergraduate education**, students should include complete information regarding all their educational qualifications. The above list is for guidance only and is not exhaustive. Students who are unsure about the acceptability of their qualifications should seek advice from the Admissions Office of CITY College, University of York Europe Campus with full details of their educational background.

If you send any documents through the post please use the address below:

**The Admissions Office
CITY College, University of York Europe Campus
24, Proxenou Koromila St., 54622 Thessaloniki, Greece**

Completed applications can also be emailed to the CITY College's Representative Offices abroad.

For a complete list and contact details of our Representative Offices:

www.york.citycollege.eu/international-offices